

From: Jennings, Jannine
Sent: Wednesday, January 29, 2014 1:52 PM
To: Kelly Wright; Krista Sievers
Cc: Virginia Monsisco; Solis, Ricardo; Sheldrake, Beth; Rochlin, Kevin
Subject: Adjustment to 2013 Cooperative Agreement finalized

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Kelly,

I have been notified that **the adjustment to the 2013 cooperative agreement has been finalized and a copy sent to you**. Per the emails earlier this week, we are aware that Krista is out of the office for the rest of this week and will not be available to submit the final closeout form until next week. When she returns, please proceed in completing the close-out of the fiscal agreement. Thank you for your patience as we responded to your change request.

As to your 2014 agreements, we are currently processing your applications and **preparing to send a request for coverage of Pre-Award Costs to HQ for approval**. The awards will contain a condition stating that pre-award costs are being sought but that expenses prior to the date of award issuance can not be claimed until after approval of the request. It is not uncommon for several months to pass before we receive an answer on these requests.

As stated in an earlier email, **EPA will also not be able to cover vehicle costs until further justification is received**. I will request that the award be issued with a condition that would allow that expense following receipt and approval of the requested information. However, if you submit that information this week, we may be able to avoid conditioning the line item in the award documents.

Please feel free to contact us if you have any questions regarding these agreements.

Jannine

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